



INSTITUTE FOR SOCIAL AND ECONOMIC CHANGE

Dr V.K.R.V Rao Road, Nagarabhavi, Bangalore-560 072

Information under Section 4 (1) (b) of Chapter II of the Right to Information Act (Right to Information and obligations of Public Authorities)

(i)	The particulars of its organization, function and duties;	Institute for Social and Economic Change (ISEC) Dr V K R V Rao Road, Nagarabhavi, Bangalore - 560 072. Tel: 080-23215468 Director : 080-23217010 Registrar : 080-23217011 For Functions, objectives etc., please refer to Memorandum of Association (pp1-2) on www.isec.ac.in
(ii)	The powers and duties of its officers and employees:	Refer Bye-Laws, Rules and Regulations of the Institute hosted on website www.isec.ac.in
(iii)	The procedure followed in the decision making process, including channels of supervision and accountability;	Refer Bye-Laws, Rules and Regulations on www.isec.ac.in
(iv)	The norms set by it for the discharge of its functions;	Refer Bye-Laws, Rules and Regulations of the Institute hosted on website www.isec.ac.in
(v)	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:	Refer Bye-Laws, Rules and Regulations of the Institute hosted on ISEC website www.isec.ac.in
(vi)	A statement of the categories of documents that are held by it or under its control:	1. Accounts related correspondence, documents, Vouchers, Journals, Subsidiary Books, Ledgers, Cash Books, Centrewise Budget files, Annual Reports and Financial Statements, PF and Gratuity Files, Files related to various projects, Files related to grants from GoK and ICSSR and other organizations and sponsors, Files related to GoK orders on implementation of pay scales and other benefits to staff, Files related to advances to officers and other employees, etc. 2. Administrative correspondence, Appointments, Official Correspondence to Govt. Departments and other organizations, Lectures, Seminars, Conferences and workshops, Service Records and

		<p>personal files of employees, Files related to various committees, files related to day-to-day correspondence, Files on construction/repair works in the campus, Memoranda of Understanding, files related to various lectures, seminars, workshops, prizes/awards etc.</p> <p>3. Documents related to research studies, seminars etc.</p> <p>4. Documents and correspondence related to Ph.D programme, various studies, Academic and Research Programme committees, courses offered etc.</p> <p>5. Documents relating to publications, Newsletter, Monographs, Journals, etc.</p>
(vii)	the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relations to the formulation of its policy or implementation thereof;	NOT APPLICABLE
(viii)	A statement of the boards, councils committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those board, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public;	Please refer to Bye-laws for various committees and their details.
(ix)	A directory of its officers and employees;	Refer ANNEXURE – A below
(x)	the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;	Refer ANNEXURE – B below, for pay scales of various categories of staff.
(xi)	the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	NOT APPLICABLE
(xii)	the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such	NOT APPLICABLE

	programmes;	
(xiii)	particulars of recipients of concessions, permits or authorizations granted by it;	NOT APPLICABLE
(xiv)	details in respect of the information, available to or held by it, reduce in an electronic form;	Available on www.isec.ac.in
(xv)	the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;	See website above. Library facility may be availed by the public with permission.
(xvi)	the names, designation and other particulars of the public information officers;	Dr. Channamma Kambara Public Information Officer Tel : 080-23215468, Ext 154 email : chanamma@isec.ac.in
(xvii)	such other information as may be prescribed; and thereafter update these publications every year	Being hosted on the website from time to time

PUBLIC INFORMATION OFFICER

ANNEXURE – A

INSTITUTE FOR SOCIAL AND ECONOMIC CHANGE

Dr V K R V Rao Road, Nagarabhavi, Bangalore 560 072

EPABX Nos.(91-80) 23215468/23215519 / 23215592

Fax (91-80) 23217008, Email: admn@isec.ac.in

	Telephone Nos.			
	Ext. No.	Direct (Office)	Residence	Email ID
Director's Office				
Dr. A Ravindra, Chairman	203	23211772	26686695	chairman@isec.ac.in
Prof. M G Chandrakanth, Director	201	23217010	23356328	director@isec.ac.in
Mr. B H Chandrashekara, Senior Personal Assistant	202			chandru@isec.ac.in
Mr. K S Prabhu, Driver	202			
Ms. Shobha, Messenger	202			
Registrar's Office				
Dr. Srinath P.S., Registrar	112	23217011		registrar@isec.ac.in
Mr. B K Jagdish, Assistant Registrar	151		26679783	jagdish@isec.ac.in
Mr. Mohan Kumar M K, Assistant Registrar	113	23217013		mohan@isec.ac.in
Ms. Akila B, Senior Personal Assistant	150			akhila@isec.ac.in
Dr. Khalil M Saha, Selection Grade Tech. Asst. Data Bank	228			khalil@isec.ac.in
Ms. Hemalatha M, Selection Grade Assistant	410			hemlatha@isec.ac.in
Ms. Vimla J, Selection Grade Assistant	113			vimla@isec.ac.in
Ms. Sharmila K S, Senior Assistant	130			sharmila@isec.ac.in
Ms. Swetha M, Senior Assistant	150			swetha@isec.ac.in
Ms. Chethana C G, Senior Assistant	120			chethana@isec.ac.in
Mr. Suresha B, Dispatch Clerk	108			
Mr. G Srinivasa Murthy, Driver				
Mr. Venugopala, Attender				
Mr. Sudhakara, Messenger				
Accounts Office				
Smt. S. Ashwini, Accounts Officer	109	23210065		ao@isec.ac.in
Mr. A N Ravishankar, Assistant Registrar	142		28362875	ravishankar@isec.ac.in
Ms. R Shilpa, Selection Grade Assistant	119		26697162	shilpa@isec.ac.in
Ms. K Suma, Selection Grade Assistant	152			suma@isec.ac.in
Ms. A Latha, Senior Personal Assistant	156		23398108	latha@isec.ac.in
Ms. Sudha S, Senior Assistant	140			sudha@isec.ac.in
Ms. Jyothi H R, Senior Assistant	114			jyothi@isec.ac.in
Ms. Ramya R, Senior Assistant	155			ramya@isec.ac.in
Ms. Archana Y, Senior Assistant	155			archana@isec.ac.in
Ms. Ramamani M B, Messenger				
Agricultural Development and Rural Transformation Centre (ADRTC)				
Dr Parmod Kumar, Professor	211	23217012		pkumar@isec.ac.in
Dr. I Maruthi, Associate Professor & Head	212			maruthi@isec.ac.in
Dr. K B Ramappa, Associate Professor	215			ramappa@isec.ac.in
Dr. A V Manjunatha, Assistant Professor	222			manjunath@isec.ac.in
Mr. Mr. Vijay N Malave, Senior Assistant	214			vijay@isec.ac.in
Centre for Decentralisation & Development (CDD)				
Dr. D Rajasekhar, Professor	416	23219042	26651145	raja@isec.ac.in
Dr. M Devendra Babu, Professor & Head	417		22295164	devendra@isec.ac.in

	Telephone Nos.			
	Ext. No.	Direct (Office)	Residence	Email ID
Centre for Ecological Economics and Natural Resources (CEENR)				
Dr. Sunil Nautiyal, Professor & Head	570			sunil@isec.ac.in
Dr. M Balasubramanian, Assistant Professor	566			balasubramanian@isec.ac.in
Ms. Meghana B. Kesari, Senior Assistant	571			meghana@isec.ac.in
Centre for Economic Studies and Policy (CESP)				
Dr. Meenakshi Rajeev, Professor, RBI Chair	218	23212907	28486528	meenakshi@isec.ac.in
Dr. S Madheswaran, Professor & Head	210	23180488	23214625	madhes@isec.ac.in
Dr. K Gayithri, Professor	204		23424548	gayithri@isec.ac.in
Dr. Krishna Raj, Professor	209			krishnaraj@isec.ac.in
Ms. B P Vani, Assistant Professor	208		65704299	vani@isec.ac.in
Dr. Malini Laxminaryan Tantri, Assistant Professor	560			malini@isec.ac.in
Mr. M Kusanna, Selection Grade Technical Assistant	223		--	kusanna@isec.ac.in
Mr. V N Venkatesha, Senior Personal Assistant	115			venkatesh@isec.ac.in
Mr. Mallaiiah, Attender	115			
Centre for Human Resource Development (CHRD)				
Dr. M Lingaraju, Assistant Professor	561		23212786	lingaraju@isec.ac.in
Dr. Indrajit Bairagya, Assistant Professor	556			indrajit@isec.ac.in
Centre for Political Institutions, Governance and Development (CPIGD)				
Dr. Supriya Roy Chowdhury, Professor	117	23180492	23602799	supriya@isec.ac.in
Dr. V Anil Kumar, Associate Professor & Head	555			anilkumar@isec.ac.in
Centre for Research in Urban Affairs (CRUA)				
Dr. Kala Seetharam Sridhar, Professor	558			kala@isec.ac.in
Dr. S Manasi, Associate Professor & Head	568		26636690	manasi@isec.ac.in
Dr. Channamma Kambara, Assistant Professor	154			chanamma@isec.ac.in
Centre for Study of Social Change and Development (CSSCD)				
Dr. Manohar S Yadav, Professor	233	23180489	23211829	yadav@isec.ac.in
Dr. Anand Inbanathan, Associate Professor & Head	564	23210065	25464479	anand@isec.ac.in
Dr. Marchang Reimeingam, Assistant Professor	565			reimeingam@isec.ac.in
Dr. Sobin George, Assistant Professor	224			sobin@isec.ac.in
Ms Shailaja Prabhakar, Selection Grade Assistant	111			shailaja@isec.ac.in
Population Research Centre (PRC)				
Dr. K S James, Professor (on EOL)	123	23210067	23395646	james@isec.ac.in
Dr. C M Lakshmana, Professor & Head	126			lakshmana@isec.ac.in
Dr. T S Syamala, Associate Professor	124		28562187	syamala@isec.ac.in
Dr. Lekha Subaiya, Assistant Professor	104		22246305	lekha@isec.ac.in
Dr. P Prabhuswamy, Research Analyst	137			prabhuswamy@isec.ac.in
Mr. C Yogananda, Research Analyst	134			Yogananda@isec.ac.in
Ms. Mohana Devi J, Selection Grade Assistant	125			mohanadevi@isec.ac.in
Mr. Venkata Hanumaiah, V., Driver				
Library				
Mr. B B Chand, Deputy Librarian	302			bbchand@isec.ac.in
Dr. Pradeep Hegde, Assistant Librarian	307			pradeep@isec.ac.in
Mr. Srinivasa K, Documentalist	309			srinivasa@isec.ac.in
Mr. Shivakumara, R M, Digital Library Analyst	308			shivakumara@isec.ac.in
Mr. Krishnappa S, Selection Grade Assistant (Library)	304			krishnappa@isec.ac.in

	Telephone Nos.			
	Ext. No.	Direct (Office)	Residence	Email ID
Mr. Siddaraju M.S., Library Clerk	301			siddaraju@isec.ac.in
Mr. Narasimhaiah, Messenger				
Computer				
Mr. A Sathish Kamath, Systems Analyst	225		23212295	skamath@isec.ac.in
Mr. Vinoth Chandra Rai, Senior Assistant (Systems)	401			vinoth@isec.ac.in
Publications Office				
Mr. E Vishnuvardhan Reddy, Associate Editor	138		26639195	vishnu@isec.ac.in
Ms. P M Arathi, Senior DTP Assistant (Senior DTP Operator)	576		23214445	arathi@isec.ac.in
Estate				
Ms. S Padmavathy, Assistant Registrar	543			padma@isec.ac.in
Mr. R.G.B.P. Naidu, Estate Manager	105			estate@isec.ac.in
Mr. T Amarnath, Selection Grade Assistant	502		23213749	amarnath@isec.ac.in
Mr. Karthik T M Y, Senior Assistant	110			karthik@isec.ac.in
Mr. Vasanth Kumar, Electrician				
Mr. Rudresh, Attender				
Mr. L Kumar, Attender				
Mr. Mahadeva, Attender				
Mr. Muthuraj, Attender				
Mr. Shekhera K C, Messenger				
Mr. Natraj, Messenger				
Mr. R Renuka, Messenger				
Mr. M Srinivasa, Messenger				
Mr. A Raja, Messenger				

ANNEXURE – B

Pay Scales of Various categories of Staff of ISEC

Sl. No	Category and Designation	Pay Scales
1.	Director	75,000/- (Fixed) + 5,000/- allowances
	ACADEMIC STAFF	
1.	Professor	37,400-67000 + 10000AGP
2.	Associate Professor	37,400-67000 + 9000AGP
3.	Assistant Professor	15600 – 39100 + 6000AGP
1.	Data Bank Manager	30400-800-33600-900-39000-1050-45300-1200-51300
2.	Technical Assistant/ Information Technology Officer	20000-500-21000-600-24600-700-28800-800-33600-900- 36300
3.	Research Analyst	21600-600-24600-700-28800-800-33600-900-39000-1050-40050
	Library	
1.	Deputy Librarian	15600-39100 +AGP 8000
2.	Assistant Librarian (Sr Scale)	15,600-39,100 + AGP 7,000
3.	Assistant Librarian (procurement)	15,600-39,100 + AGP 6,000
3.	Documentalist/ Professional Assistant	28100-700-28800-800-33600-900-39000-1050-45300-1200-50100
4.	Technical Assistant (Lib)	20000-500-21000-600-24600-700-28800-800-33600-900- 36300
5.	Library Assistant	16000-400-17200-450-19000-500-21000-600-24600-700-28800-800-29600
6.	Library Clerk	14550-350-15600-40017200-450-19000-500-21000-600-24600-700- 26700
	Administrative Staff	
1.	Registrar	37,400-67000 + 9000AGP
2.	Accounts Officer	15600 – 39100 + 5400AGP
3.	Associate Editor	37,400-67,000 + AGP9000
4.	Assistant Registrar	28100-700-28800-800-33600-900-39000-1050-45300-1200-50100
5	Sel. Grade Assistants	20000-500-21000-600-24600-700-28800-800-33600-900- 36300
6	System Analyst	28100-700-28800-800-33600-900-39000-1050-45300-1200-50100
6.	Sr. Personal Assistants	20000-500-21000-600-24600-700-28800-800-33600-900- 36300
7.	Sr. Assistants	16000-400-17200-450-19000-500-21000-600-24600-700-28800-800-29600
8.	Sr. Assistants/ Receptionist	16000-400-17200-450-19000-500-21000-600-24600-700-28800-800-29600
9.	Personal Assistants	16000-400-17200-450-19000-500-21000-600-24600-700-28800-800-29600
10.	Assistant Grade - I	14550-350-15600-40017200-450-19000-500-21000-600-24600-700- 26700
11.	DTP Operator	14550-350-15600-40017200-450-19000-500-21000-600-24600-700- 26700
12.	Despatch Clerk	14550-350-15600-40017200-450-19000-500-21000-600-24600-700- 26700
13.	Electrician	10400-200-12000-250-13000-300-14200-350-15600-400-16400
14.	Drivers	11600-200-12000-250-13000-300-14200-350-15600-400-17200-450-19000-500- 21000
15.	Attenders	10400-200-12000-250-13000-300-14200-350-15600-400-16400
16.	Messengers/Mali/Sweepers/ Helper/ Cooks/ Carpenter/watchman etc	9600-200-12000-250-13000-300-14200-350-14550